

PROCEDURE TO ESTABLISH THE LEARNING AGREEMENT/STUDY PLAN

-COURSE RESTRICTIONS AND PROCEDURE-

General information	2
Specific information & restrictions by Faculty	3
Faculty of Law	3
Faculty of Humanities	3
School of French Language and Civilisation	3
Faculty of Sciences	3
Geneva School of Economics and Management (GSEM)	3
School of Social Sciences (SDS)	4
Faculty of Psychology And Educational Sciences (FPSE)	4
Faculty of Protestant Theology	5
Faculty of Translation And Interpreting (FTI)	5
Global Studies Institute (GSI)	5
Graduate Institute of International and Development Studies (IHEID)	5
Faculty of Medicine	5
 Online Procedure for Study Plan	 6
Online Course Catalogue of the University of Geneva	7

General information

The complete course catalogue of the University of Geneva is available here:
www.unige.ch/progcours

When the name of the course is in English, the course is given in English.
If the name of the course is in French, the course is done in French.

<i>Can I take courses in a faculty other than the faculty considered for my exchange ?</i>	Yes but maximum 2 faculties and mainly in the Faculty of the agreement
<i>As a Bachelor student, can I take Master-level courses ?</i>	No* Master-level courses are restricted to graduate students and based on availability
<i>Are Master of Advanced Studies (MAS) and Continuing Education programmes open for exchange students ?</i>	No
<i>I am interested in taking seminars. Are they open for exchange students ?</i>	Yes but some may be limited to students from certain faculties/institutes and/or have restrictions in the number of students.
<i>Can I have access to TP (travaux pratiques) ?</i>	Yes but on request only and access is not guaranteed.
<i>Is it possible to take Research Project courses ("projet de recherche")</i>	No

**Few exceptions could be authorized for students in their 4th year of studies - not valid for GSEM, SDS, GSI*

Additional information:

- Certain courses may have prerequisites.
- The exams must be passed on the dates published by the faculty.
- Suggestion : improve your French before going on your exchange by taking Intensive French courses before the Semester starts.

Specific information & restrictions by Faculty

FACULTÉ DE DROIT

Faculty of Law

Access to courses - bachelor or master - is restricted to students already registered in Law in their home university. Exception: students registered for the Certificate in Transnational Law: the students must have completed at least 2 years* in legal studies. For the [Certificate in Transnational Law](http://www.unige.ch/droit/transnational), it is necessary to register at the Faculty of Law, in addition to registering online. Please complete the form (see the following link) and send it to the contact mentioned: <http://www.unige.ch/droit/transnational/admission/admissionB.html>

*or 120 ECTS

FACULTÉ DES LETTRES

Faculty of Humanities

Specific information is available here: <http://www.unige.ch/lettres/en/etudes/mobilite/>

Exchange students can create their own study plan. Four ECTS credits are awarded for each semester-long course, seminar or course-seminar that is successfully completed (evaluated and graded). The above conditions apply only to exchange students.

ÉCOLE DE LANGUE ET DE CIVILISATION FRANÇAISES (ELCF)

School of French Language and Civilisation

The ELCF is part of the Faculty of Humanities and offers several formations:

<http://www.unige.ch/lettres/elcf/fr/presentation/#toc1>

The propedeutic year in French as foreign language is available with a B1 French level. It is possible to combine this formation at the ELCF with courses from others faculties of the University of Geneva.

FACULTÉ DES SCIENCES

Faculty of Sciences

Please consult the faculty website.

FACULTÉ D'ÉCONOMIE ET MANAGEMENT (GSEM)

Geneva School Of Economics And Management

Master students are not allowed to take bachelor courses.

The specific course catalogue is available here: www.unige.ch/gsem/fr/service-aux-etudiants/plans-detudes/ and the Tutorial for class schedule: http://www.unige.ch/gsem/index.php/download_file/1414/

The Master in Trading is not open for exchange students. The MA in Standardization, Social Regulation and Sustainable Development is allowed on a case-by case basis.

FACULTÉ DES SCIENCES DE LA SOCIÉTÉ (SdS) **School of Social Sciences**

The specific course catalogue is available here: www.unige.ch/sciences-societe/etudiants/

Access and participation to some courses in communication can only be confirmed once arrived in Geneva (it will depend on the number of students).

The course « Photo and podcasts audio pour le web » is not open to exchange students.

FACULTÉ DE PSYCHOLOGIE ET DES SCIENCES DE L'ÉDUCATION (FPSE) **Faculty of Psychology and Educational Sciences**

The specific course catalogue is available here:
<http://www.unige.ch/fapse/lesetudes/formations/>

A certified B2 French level is now mandatory.

The following courses are not open for exchange students:

For Educational Sciences :

- Introduction seminars for scientific work (*Séminaires d'introduction au travail scientifique -SITS-*)
- All the specific courses of the Bachelor degree in Educational Sciences with orientation in Primary Education (*Baccalauréat en Sciences de l'Éducation orientation Enseignement primaire*).
 - This restriction doesn't apply in the framework of a reciprocity agreement.
- All the traineeships/internships (*stages*)

For Psychology :

- Tutorial classes (*Travaux Dirigés -TD-*) and Tutorial/practical classes (*Travaux Pratiques -TP-*)
- All the traineeships/internships (*stages*)

Exams (For Educational Sciences and Psychology):

- It is not possible to do a different exam than the official (other topic, language, date, place, format, etc.)
- It is not possible to convert the evaluation *OUI* or *NON* into a grade, even if it is required by the home university.
- If courses or exams are at the same time, the student needs to choose and drop one if necessary

FACULTÉ DE THÉOLOGIE PROTESTANTE *Faculty of Protestant Theology*

Please consult the faculty website.

FACULTÉ DE TRADUCTION ET D'INTERPRÉTATION (FTI) *Faculty of Translation and Interpreting*

The specific course catalogue is available here:

www.unige.ch/traduction-interpretation/enseignements/mobilite-echanges/etudiants-in.html

Several courses at the FTI have restrictions according to the level of language. Some courses are only open for Arabic, English, French, German, Italian or Spanish native speakers. Please consult the link above.

Interpreting courses are restricted to students studying in the EMCI (European Masters in Conference interpreting) programme at their home university.

GLOBAL STUDIES INSTITUTE (GSI)

Details can be found at: <http://www.unige.ch/gsi/en/mobilite/mobilite-bari/>

Master students are not allowed to take bachelor courses.

The French seminar « *Séminaire Modèle des Nations Unies* » is not open for exchange students.

The course « *International Geneva* » is only open for students coming from universities that are members of the *Geneva Global Study Network* (GGSN).

INSTITUT DE HAUTES ÉTUDES INTERNATIONALES ET DU DÉVELOPPEMENT (IHEID) *Graduate Institute of International and Development Studies*

It is possible to enroll in a maximum of 2 graduate courses, only with the authorization of the course professor(s).

FACULTÉ DE MÉDECINE *Faculty of Medicine*

Only possible to do internships as a sixth-year student.

Online Procedure for Study Plan

- The complete course catalogue is available here : www.unige.ch/progcours
- The students need to take into account all the previous information in order to complete the list of the courses they would like to take.
- The list of the courses needs to be done according to our course catalogue respecting the restrictions. For the students coming for the Fall Semester or for the whole academic year, they have to base their choices with the current catalogue.

Some change can occur. The final study plan will be done once arrived in Geneva.

During the online registration, students have to fill in online a list of the courses respecting this form:


CODE	Faculty-Name of the course	Hours	Credits (ECTS)
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In our course catalogue :

- CR and SE indicate the nature of the course (CR : course ; SE : seminar ; TP : travaux pratiques).
- The letters A/P/AN indicate in what semester the course is available.
 - A = Course offered only during the Autumn (automne) semester
 - P = Course offered only during the Spring (printemps) semester
 - AN = Course offered only annually (année). It is a course year-long so it is closed for exchange students staying only one semester.
 - Ve 12-14 indicates the course's schedule. M S150 indicates the room and the information before, the building (Uni Mail).

S102015	Introduction to Microeconomics	GSEM	CR 2h A Ve 12-14, M S150
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- Ve 12-14 indicates the course's schedule. In this case, Vendredi (Ve ; Friday) from 12 to 14 (from noonday to 2 pm.)

 The course « Introduction to Microeconomics » is given by the GSEM during the Fall semester, Friday (Ve : Vendredi) from noon to 2pm (12-14) in the building Uni-Mail, room M S150. The course is credited with 6 ECTS.